Parents’ Weekend Schedule of Events Information

Texas A&M University prides itself on making its visitors feel welcome, and Parents’ Weekend has given parents and guests a special time to feel this warm greeting since its beginnings in 1919. Parents’ Weekend is organized by Parents’ Weekend Committee, a student led organization comprised of 18 students. This special weekend is dedicated to Aggie parents and families, and gives Aggie students a chance to express their gratitude to those who have impacted their lives.

Each year a schedule of events is printed and distributed throughout the weekend. In addition, a more extensive online schedule is posted on the Parents’ Weekend website. The following information details the process for being listed as an event in the printed Parents’ Weekend Schedule.

**NOTICE: INCLUSION IN THIS YEAR’S SCHEDULE IS ON A FIRST COME, FIRST SERVE BASIS.**

Guidelines for inclusion in the printed schedule:
Due to limited space, only Signature Programs are eligible to be listed in the printed Schedule of Events. Signature Programs are defined as:

1. Events created and established by Parents' Weekend Committee in which the committee plans, implements, and/or funds; these events include Midnight Yell and Taste of Aggieland.

   OR

2. Events that meet 3 of the 4 criteria:
   - Occurred for at least 3 of the last 5 years
   - Documented average attendance of at least 1,000
   - Sponsored by a University office or a department or a Sponsored Level Student Organization as defined by the Department of Student Activities
   - Open to the public

   *All Signature Programs must complete an assessment following Parents’ Weekend in order to retain their status. The assessment will be provided by Parents’ Weekend Committee.*

If your event meets the above Signature Programs Criteria, please follow these steps to be considered for inclusion in the printed schedule:

- Submit a full description of event via form on Parents’ Weekend Website (parentsweekend.tamu.edu) for review by Parents’ Weekend Committee.
  - Event descriptions should include date, time, location, costs (if applicable) and must be no more than 100 words.
  - Event descriptions may be edited to fit allotted space.
- Provide documentation that supports meeting 3 of 4 Signature Programs qualifications.
- Submissions will be open February 8th- March 4th, 2016. All events will be reviewed after the submission deadline, and each submitter will be contacted by March 11th to indicate the status of the submission.
- Inclusion is granted at the discretion of Parents’ Weekend Committee as space allows.

* All Signature Programs will automatically be included on the online schedule.
If your event **does not** automatically qualify as a Signature Program and you would like to be considered for the **printed schedule**, please complete the following steps:

- Submit a full description of event via form on Parents’ Weekend Website (parentsweekend.tamu.edu) for review by Parents’ Weekend Committee.
  - Event descriptions may be edited to fit allotted space
- Provide information that explains:
  - How many years the event has occurred
  - Documented average attendance
  - Who is sponsoring the event
  - Explanation of why the event does not meet qualifications

All events will be reviewed after the submission deadline, and each submitter will be contacted by March 11th to indicate the status of the submission. Inclusion is granted at the discretion of Parents’ Weekend Committee and space allows.

**Guidelines for inclusion in the online schedule:**

The online schedule is open to any event occurring during Parents’ Weekend. In order to be listed in the online schedule please complete the following:

- Submit a full description of event via form on Parents’ Weekend Website (parentsweekend.tamu.edu). Parents’ Weekend Committee may edit event descriptions to fit space.
- Submissions will be open February 8th - April 4th, 2016.